



IMMACULATE CONCEPTION SCHOOL

409 Palmer Road, Columbia IL 62236
www.icscolumbia.org

MISSION — COMMUNITY — SERVICE
Since 1853

2021-2022 STUDENT HANDBOOK

"The mission of Immaculate Conception School is to provide experiences to inspire, challenge, and nurture the mind, body, and spirit of our students within the framework of the Gospel of Jesus Christ and the tradition of the Catholic Church."

BASIC POLICIES FOR STUDENTS

THE PURPOSE OF CATHOLIC EDUCATION: Catholic education is an expression of the mission entrusted by Jesus to the Church He founded. Through education, the Church seeks to prepare its members to proclaim the Good News and to translate this proclamation into action. Since the Christian vocation is a call to transform oneself and society with God's help, the educational efforts of the Church must encompass the twin purposes of personal sanctification and social reform in light of Christian values.

Nondiscriminatory Policy: The Catholic elementary and secondary schools of the Diocese of Belleville, listed in the official Catholic School Directory published annually, admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. They do not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and local programs, and athletic and other school-administered programs.

SACRAMENTAL ELIGIBILITY: A student's eligibility to prepare to celebrate sacraments requires a minimum of two years of formal instruction (not before Grade Two at the earliest for Reconciliation and First Eucharist) and a willingness on the part of the parents to fulfill the necessary conditions to enable the child to regularly and consistently live the sacramental life of the Church. Children of catechetical age in other Christian denominations, but who choose to profess the Catholic faith, are candidates for the Children's Catechumenate. Students of other faiths are respected and often deepen their own faith as they become more aware of the Gospel message.

STUDENT MASS SCHEDULE: ICS students attend Mass at 8:10am at Immaculate Conception Church on the following days: Tuesday Grades 5-8, Wednesday Grades 2-4, Thursday All School Mass Grades K-8. Collection for St. Raymond's is the first all school liturgy of the month.

VISITORS AND GUESTS: During school hours, all visitors to ICS must sign in at the office upon entering. **DO NOT** let anyone into school. No fast food lunches may be brought to students from guest or visitors.

ATTENDANCE

EARLY ARRIVAL AT SCHOOL: For a nominal fee, morning latchkey care is available beginning at 6:45am in the cafeteria. Latchkey students enter through the lower level. Students, not in latchkey, should enter through the main entrance and not arrive before 7:50am, unless they ride early buses or have another valid reason to come early. For these students, the gym will be open beginning at 7:30am for teacher-supervised quiet time. At 7:50am, students should go directly to their classrooms. No phones or devices used in latchkey or the gym.

EXCUSE FOR ABSENCE AND FORESEEN TARDINESS: If you are absent from school, you should call ICS between 7:30am and 8am. You need to bring a written excuse upon return to class. 3 times unexcused tardy in a semester will require a before/after-school 1 hour detention.

REGULAR SCHOOL DAY: Each school day begins at 8am for Pre-School through 8th grade. Students arriving after 8 am are tardy, except for late buses. Students are dismissed at approximately 3pm daily. No afternoon bus service on Wednesdays, except once a month for early 2pm dismissal per the school calendar.

TRUANCY: Once a student has missed 10% of the school days in a quarter (exception being prolonged injury or medical condition), parents will be notified. Immaculate Conception School is required by the Illinois School Code to enforce the attendance rules and regulations of the state of Illinois. ICS will seek the assistance of the Columbia Police Department when a student is exhibiting truancy patterns. (Truancy policy approved by School Board 04/20/10).

VACATIONS DURING SCHOOL YEAR: Students taking vacations during the school year are marked absent and are responsible for the learning missed.

HEALTH AND SAFETY — NUT ALLERGIES: Students should not bring foods containing peanuts or nuts to school. While we realize that this is an inconvenience, please give allergic classmates the same consideration you would want if you had such an allergy. Help us protect these children.

REQUEST TO REMAIN INDOORS: Avoid asking a teacher to stay indoors during recess unless it is really necessary. Those few who receive permission to remain indoors when their class is outdoors will go to an assigned place and read or study, since no student will be allowed in the classroom alone. Wind chill will often determine if we stay indoors and use the gym or classroom for recess.

MEDICATION: It is Diocesan policy that any prescription or over-the-counter medication shall be self-administered by the student from the principal or his designee, or shall be administered to the student by the principal or his designee only if all these conditions are met:

- A written statement from the student's physician with instructions on dosage, time, duration and necessity, written permission from the parent, the medication appropriately labeled, stating the student's name, the physician, pharmacy, and time of specified dosage.
- Extended medication will require special arrangements requiring a written release of liability from the parent and written permission from the doctor.

All medication will be kept locked up in the office unless waived by law. It is the responsibility of the student to report for medication, and the school reserves the right to reject a request for administering medication.

COMMUNICATION, UNIFORMS, DISCIPLINE

COMMUNICATION

SCHOOL COMMUNICATION: All newsletters and school communication will be sent through Option C via email and/or text. All forms and the handbook can be found on our website. School cancelations due to snow or other reasons will be shared via phone and text.

CELL PHONES (including mobile digital devices): Our technology ACCEPTABLE USE POLICY is in effect. Cell phones and digital devices may be brought to school or a school activity under the following conditions:

- Phones must be kept in the OFF position and in the locker during school hours unless requested for classroom use by the teacher.
- No student may use cell phones or digital devices for picture taking purposes, without adult permission while on school premises or at school activities.
- Parents will be notified if a student violates any of the rules regarding cell phones or digital devices, and Immaculate Conception School is not responsible for lost property.
- Cell phones or digital devices will not be allowed during school assemblies, including Awards Night, fire drills or other school evacuations or emergencies. Cells phones will be collected at the door for school dances.
- Off campus use of cell phone or digital devices for illegal activity, bullying, harassment etc. will be subject to the Illinois School Code and local law enforcement. Principal discretion will be in place.

SOCIAL NETWORKING: Social networking mediums are relevant and can play an important role with communications and promoting ICS. However, the use by ICS faculty, parents, and students must be in the best interest of ICS at all times. Violation of this policy exposes ICS to risks and legal liability. Off campus use of social media for illegal activity or disrespect is subject to discipline.

CONFERENCES: Parent/student/teacher conferences are held annually. It is important to have you here as a student.

CONCERNS OR COMPLAINTS: We follow the principle of subsidiarity---start at the lowest level to fix. Begin by talking it over with the teacher. If it is not resolved to your satisfaction, you may then contact the principal.

UNIFORMS

UNIFORM POLICY SPECIFICS: *Three uniform violations in a quarter will result in a demerit, and every uniform violation in a quarter after the first three is a demerit.* All decisions regarding uniform regulations will be that of the teachers, Dean of Students, and administration. Students who arrive at school in inappropriate clothing will be required to change from lost and found items in order to save parents from having to come to school with different clothes.

Shirts and blouses must

- Be solid white or pastel blue with a collar. No ruffles or trim in grades 5-8.
- No logos allowed unless ICS-approved.
- Be tucked in at all times when not at recess or in gym class
- Have plain white t-shirts underneath (no logos or designs). Turtlenecks are acceptable.

Pants and shorts:

- Pants must be solid navy blue without contrasting stitching or rivets.
- Shorts may be knee-length navy blue or uniform plaid.

Belts must be

- Solid black, brown, or navy blue.
- Worn with pants or shorts at all times for both boys and girls.

Skirts and jumpers must be

- Of the adopted school plaid.
- No shorter than two inches above the knee (a credit card held horizontally above the knee).
- **Rolling a skirt upwards is not allowed.**
- **Skirt lengths that earn repeated write-ups** (as determined jointly by the Dean of Students and the Principal) may be required to wear slacks exclusively. They will still be subject to the uniform violation demerits as stated previously.

Sweaters and sweatshirts must be

- Solid navy blue – with or without an ICS logo.
- Students may opt for a long-sleeve white/ blue shirt underneath their uniform as an alternate to a sweatshirt.
- Students may also wear white, black, or navy blue button-down sweaters.
- **NO HOODIES OR OUTERGARMENTS MAY BE WORN INSIDE THE SCHOOL** unless permission is granted by the principal due to classroom conditions.

Socks/Stockings/Leggings/Shoes must be

- Solid black, navy, white, or ICS blue (short socks only).
- For short socks, minimal trim or logos are acceptable.
- Tights/leggings must go to the ankle.
- Athletic Shoes should be worn daily.

Makeup/Simple Accessories

- Only minimal foundation to cover blemishes is permitted.
- Natural hair and nail color only.
- Simple chain/pendant necklaces allowed.
- Earrings should be smaller than a dime, hoops included.
- Headbands, bows, and wristbands should be simple.
- Watches allowed.
- No ankle jewelry or dangling earrings.

Clothing NOT Permitted:

- Sandals, flip-flops, clogs, hiking boots, turf shoes, boots
- Corduroys, baggy pants, torn jeans
- Shorts shorter than finger-tip length
- Yoga pants/stretchy leggings are only allowed if worn under skirts, under athletic shorts, or with long tops reaching finger-tip length or longer.
- Non-uniform sweatshirts, clothing with advertising, hoodies, ties
- Skirts and dresses shorter than two inches above the knee, front and back, spaghetti strap or strapless dresses/tops, plunging necklines, bare backs or midriffs, tank tops, or excessively tight-fitting clothing

DRESS UP DAYS, DRESS DOWN DAYS, & SCHOOL DANCES: School picture days are dress-up days for all students. Consult Makeup/Accessories Guidelines and Clothing Not Permitted.

SCOUT UNIFORMS: On days of Scout meetings, Boy and Girl Scouts may wear their official scout uniforms to school, provided they do not include non-permitted items.

ACTIVITY SHIRT: Team members may wear the approved ICS activity shirt for school activities. For in-house activities, navy uniform bottoms or uniform skirts should be worn. For outside school activities and at school discretion, khakis or navy bottoms or uniform skirts should be worn.

SPIRIT WEAR/CLUB SHIRTS: On Fridays, students may wear ICS Spirit wear or club shirts (ie: chess, soccer, track, scholastic bowl, etc.) with uniform bottoms.

WEATHER WEAR: Dressing for the weather is important. We follow the St. Louis Children's Hospital guidelines for outdoor recess. Students will go outside if the weather, including wind chill, is 20 degrees or above. Students are required to wear a jacket or sweatshirt if the temperature is 60 degrees or below. Boots are required to play in the snow at recess. Please be sure that students bring hats, gloves, and scarves to school as students go outside for recess in all temperatures.

DISCIPLINE

ICS expects self-disciplined, Christian behavior of its students. Any discipline problems that arise are handled along the authority line of teacher, principal, school board, and pastor. ICS may employ any of a number of discipline procedures, including suspension from extracurricular activities, detention, and suspension from school. **The Diocesan Discipline Policy is on-line or contact the school.**

BULLYING: When one or more people repeatedly harm, harass, intimidate, or exclude others. It is unfair and one-sided.

Bullying Behavior Consequences. These steps are followed per semester.

1. Verbal discussion with teacher
2. Removal from activity where behavior occurred. Parental notice.
3. 1 hour after school detention. Parental notice.
4. Parent must come get student when offense occurs. The student will be picked up and out of school for the remainder of that day plus the following day. Pursuit of behavioral modification intervention.
5. Expulsion. The principal, in consultation with the Dean of Students and homeroom teacher, has discretion to amend these policies as needed. The principal reserves the right to waive and/or deviate from any and all disciplinary regulations for just cause using discretion.

IMMACULATE CONCEPTION SCHOOL SEXUAL HARASSMENT POLICY:

Diocesan Policy 4116.3 Responsibilities, Duties, Code of Ethics-Sexual Harassment

Sexual harassment of any nature is absolutely prohibited in school and parishes in the Diocese of Belleville. Violation of this policy shall subject an employee or student to disciplinary action, up to and including, discharge or expulsion. *See Diocesan Policy for more detail.*

Definition: Sexual harassment can take many shapes and forms. It can be committed by male or female students toward male or female students. Sexual harassment means any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature. It is strictly forbidden for any student to express sexual slurs, jokes, gossip, cartoons, make sexual advances, request sexual favors, or engage in verbal or physical conduct of a sexual nature within or relating to any school or parish setting or activity ON OR OFF CAMPUS. Such conduct is contrary to our Catholic belief in the dignity of every human person.

Sexual harassment is conduct that

- is sexual in nature.
- is unwelcome.
- denies or limits a student's ability to participate in or benefit from a school's education program.

Examples: Examples of sexual harassment include, but are not limited to,

- making sexual propositions or pressuring students for sexual favors.
- touching of a sexual nature.
- writing graffiti of a sexual nature.

- displaying or distributing sexually explicit drawings, pictures, or written materials.
- performing sexual gestures or touching oneself sexually in front of others.
- telling sexual or dirty jokes.
- generating or repeating gossip of a sexual nature.
- spreading sexual rumors or rating other students as to sexual activity or performance.
- circulating or showing e-mails or Web sites of a sexual nature.
- making inappropriate posts on social media.

Education:

- It is vital that our students are educated about human sexuality within the context of their Christianity.
- Part of that education shall include training on how to treat each other with respect and dignity. This will include education and training on sexual harassment. Part of that training shall include guidelines on what students should do if they are the victim of or are witness to sexual harassment.
- Every grade 5-8 shall receive age-appropriate sexual harassment training from an outside expert at the expense of the school.

Claim Procedure: Our students must feel safe at all times at our school. If a student is being harassed by another student, or if they witness harassment, or if they experience retaliation related to a prior issue, they should come forward at once. Every claim of sexual harassment will be taken seriously. Steps to report:

- 1) Report the issue to a teacher or staff member. If the teacher is able to resolve the issue to the student's satisfaction, then the case shall be documented and then closed.
- 2) If the offense warrants an investigation, the student (with the help of the teacher) should file their claim with the principal. They should submit their claim in writing by completing an incident report that will be available in the office. The teacher can help the student fill out the report and the report should include details about the other parties involved, specifics about what happened, and the date(s) and time(s) they happened. The parents of the claimant will be notified as soon as possible.
- 3) The principal (or his delegate) shall objectively investigate the claim, the purpose being to gather all the facts and to decide if the case is indeed sexual harassment.
 - If the principal decides that the case is sexual harassment, then the student(s) who committed the harassment will be subject to discipline as detailed within this document.
 - If the principal decides that the case is not sexual harassment, but is still inappropriate, then the student(s) would be disciplined through the normal channels.
 - If the principal discovers that the claim was deliberately false, then the student making the claim will be subject to discipline as detailed below.

Discipline and Remediation: If a student has committed sexual harassment, or if a student has deliberately filed a false claim, or if a student has retaliated to a claimant, they will face serious consequences.

Disciplinary action taken by the principal could include, but is not limited to, the following:

- The student must complete a form in which they acknowledge they have committed sexual harassment and that they understand the severity of such an offense.
- The student is suspended (out of school), and the student and his/her parents will undergo additional family counseling with an outside expert at the expense of the family.
- The student may lose the privilege of participating in extracurricular activities (including sports, class trips, etc...).
- The student is expelled.

***Note: The above consequences should be understood as guidelines. The principal shall determine the disciplinary action, depending on the severity of the offense.

Off-limit topics for students in today's society:

- **Sexual innuendos---gender identity**
- **Shooting/guns/weapons**
- **Threats**
- **Drugs**
- **Anything hurtful/exclusionary**

SUBSTANCE ABUSE POLICY: ICS students should be drug and alcohol free at all times. Penalties for possession, use of alcohol or drugs, or being under the influence of them are as follows:

- **First offense:** Three-day suspension. Parents are notified and a required assessment will determine a need for counseling or treatment before return.
- **Second offense:** Five-day suspension for violation. Required treatment program or continuation of previous counseling or treatment program.
- **Subsequent offenses** may result in expulsion.

SEARCH AND SEIZURE: ICS reserves the right to inspect all school and personal property. Any inappropriate items brought to school may be confiscated and not returned.

UPPER GRADE CONDUCT POLICIES

Co-Dean of Students Cheryl Tolan (ctolan@icsmail.org) & Karen Weiler (kweiler@icsmail.org)
618-281-5353

DISCIPLINARY INFRACTIONS: The ICS demerit system differs among various types of infractions. We divide infractions into behavioral and non-behavioral offenses:

- **NON-BEHAVIORAL** infractions (write-up): For these rules, the third write-up and every subsequent write-up for the same infraction for that semester, will result in a demerit. Students will be required to serve a one hour after-school detention for every three

demerits earned each semester. Once the detention is served the demerits will begin accumulating again.

- *BEHAVIORAL* infractions usually result in demerits---a warning is normally given unless the offense warrants such as violating make-up rules or ridicule. Expectations are based on the light of the Gospels and Catholic teachings.

DISCIPLINARY PROCEDURES:

1. Students who receive three demerits in a semester will serve a 1-hour detention after school as arranged between a Dean of Students and parents. It will not be a study hall unless students have missing or late work.
2. Students must be in their homeroom by the 8am bell. Students receiving three unexcused tardies per semester will serve a 1-hour after school detention.
3. The Dean of Students will e-mail parents:
 - a. When the student has acquired three non-behavioral offenses of the same type (uniform, for example); therefore, the first demerit for this type of offense.
 - b. When the student has already earned two (when possible) and three demerits for the semester.
 - c. When the student has been expelled from the classroom. Note that a teacher may choose to expel a student if demerits don't work, the child is increasingly argumentative, or when a demerit seems insufficient.

VIOLATIONS & OFFENSES:

Uniform Violations: Write-up by quarter

3 write-ups = 1 demerit

***Chronic Offenses: 4 write-ups for same infraction, moves to Intermediate Offense**

(Summation: 5 uniform violations = detention)

- Uniform infractions such as belt, shirt, untucked shirt, skirt length, socks, etc.
- Make-up, nail polish, unnatural hair color
- Gum or candy without permission
- Distracting accessories
- Teacher discretion

Other Lesser Offenses: Write-up by quarter

3 write-ups = 1 demerit

***Chronic Offenses: 4 write-ups for same infraction, moves to Intermediate Offense**

(Summation: 5 infractions = detention)

- Missing materials for class
- Textbooks not covered
- Forgot to get something signed
- Tardy to class
- Teacher discretion

Intermediate Offenses: Demerit by semester

3 demerits = 1 hour after school detention

***Chronic Offenses: 4 write-ups for same infraction, moves to Greater Offense**

- Unexcused tardy to school
- Disobedience Throwing/kicking items
- Talking out repeatedly
- Ridiculing others in class/hallway
- Physical misbehavior in class/hallway
Physical misbehavior on playground
- Disruptive or Disrespectful
- Swearing/obscene language &/or gestures
Violation of dress-up or dress-down policy
- Leaving without permission
- Disregard for school protocol & property
- Tech violations
- Teacher discretion

Greater Offenses: 2 hour detention/1 or more days of in-school/expulsion on case-by-case basis

- Fighting including before/after school hours
- Vandalism/theft
- Intent to Harm
- Bullying (see previous bullying section)
- Aggressive physical, emotional, verbal, or sexual behavior toward others
- Failure to show for class/appointment
- Tech violation
- Principal discretion

ELECTRONIC DEVICE CONDUCT POLICIES: Devices at school are tools for education and are not for personal use. Devices include cell phones, computers, iPads, iPods, robotics, e-readers, recording devices, high tech watches, and other electronics. Students should ask teacher permission to use their phone for personal use such as contacting a parent.

- **Non-behavioral Offenses:** (Warning, then can elevate to Behavioral Offense upon repeated violations) Examples include, but are not limited to, checking or using devices for non-school activities before school in the cafeteria or latchkey, or at any point during the school day. Maintenance workers should not be using a device while working.
- **Behavioral Offenses:** (Demerit, Confiscation, Loss of Privileges, Detention, In-School Suspension, Expulsion on a case-by-case basis) Examples include, but are not limited to, unacceptable or off-task use of device during school activities; looking up unacceptable images or information; use of social media or texting during school; use of social media with intent to harm others; taking pictures, videoing, or recording others at school without permission; using a school device without teacher supervision, including recess or after-school activities.

PROCEDURES FOR EXPULSION FROM THE CLASSROOM:

1. First time in a semester: Student is outside of class for remainder of the period and must report into the office. Failure to do so is grounds for out of school suspension. Dean of Students notifies parents and warns them what will happen if there is a second expulsion from the classroom.
2. Second time in a semester: Out of school suspension for the remainder of the day. Dean of Students notifies parents and warns them of the consequences of a third expulsion from the classroom.
3. Third time in a semester: Student serves remainder of the first day and the entire next day in out of school suspension. Dean of Students notifies parents that a conference is necessary before student may return to class and also warns them of the consequences of a fourth expulsion.
4. Fourth time in a semester: Student serves remainder of the day in out of school suspension, plus an additional two days of out of school suspension. Possible probation with conference and behavioral counseling or behavior disorders investigation recommended. Parents warned of implications of a fifth expulsion.
5. Fifth time in a semester: Principal informs parents and actions are taken in accordance with Diocesan policy.

Discretion: The Principal, normally in consultation with the Dean of Students and the appropriate teachers, has discretion to amend these policies as needed or suspend immediately for any serious matter.

Behavior Contract: I have reviewed the conduct and electronic device policies for the upper grades and agree to comply.

Parent/Guardian Signature

Date

Student Signature

Date

ACADEMIC POLICIES

GRADES ONLINE: It is important to be aware of how you are doing. ICS offers confidential online access through optionc.com to students and parents. See Mrs. Taylor if you lose your password. Grades are weighted and will be explained by your teacher at the start of school.

HOMEWORK CENTRAL: Daily work/assignments can be viewed at Homework Central , which can be accessed from the school homepage, www.icscolumbia.org.

ACADEMIC ETHICS:

Plagiarism Policy: Plagiarism is defined as not citing published work and presenting it as your own. On assignments that require research, citations are expected appropriate to grade level of student. This includes, but is not restricted to, intellectual property rights, internet sites, video clips, pictures, research periodicals, work of other students, etc. Violations are subject to guidelines presented by teacher and published in each assignment's rubric.

Cheating/Copying: Cheating/copying is the fraudulent presentation of test or homework as the student's own. It is strictly prohibited and subject to consequences as to the severity of the incident.

GRADE POLICY FOR EXTRACURRICULAR ACTIVITIES: ICS complies with Diocesan and state requirements when determining whether students with poor or failing grades will be allowed to participate in extracurricular activities, including band and athletics. The principal, dean of students, and teachers will work with the parents and student to help the student improve his or her grades. Each case will be evaluated and dealt with individually. Assessments will begin at the first mid-quarter of the school year.

MISSING WORK: Unexcused missing work is due the next day at minus 10% credit, 2nd day late minus 20% credit, 3rd day and after late minus 50% credit. After that, the work is still due for 0% credit or an incomplete can be given until all missing work is turned in. Excused missing work will be handled at the discretion of the teacher based on the situation causing the work to be delayed. Missing work may be excused in the event of illness, teacher extension of the assignment, or other special situations.

ATHLETICS

ATHLETIC PHILOSOPHY: The goal of ICS's athletic program is to provide an athletic environment in which the student is given an opportunity for exercise and socially interact. We seek to build knowledge of the game and help students gain the satisfaction of knowing that hard work and discipline can lead to individual and team success. The program is competitive between the schools, among the players, and within the individuals as they seek to improve themselves. Athletics should help develop the whole person, foster a sense of pride, deepen a sense of responsibility for one's actions and respect for others' actions, and include God as the center of all activity. Winning is a result rather than an objective of the program. The right to play on a school team comes from doing your best, attendance, and respect.

GRADE POLICY FOR ATHLETICS: ICS complies with Diocesan and state requirements when determining whether students with poor or failing grades will be allowed to participate in extracurricular activities, including athletics. The principal, dean of students, and teachers will work with the parents and student to help the student improve his or her grades. Each case will be evaluated and dealt with individually. Assessments will begin at the first mid-quarter of the school year.

PLAYGROUND

RULES: Rules are a necessary part of life. We make rules about the things we love. Following the rules provides for everyone's safety and getting all your recess time.

1. Be respectful to others at all times.
2. Everyone gets to play. If you are having a problem with someone and you can't work it out, talk to a teacher.
3. When the whistle blows for a grade to go inside, the 1st whistle means freeze, and the 2nd whistle means walk slowly to line up. Please do not kick the balls you have been playing with, put them away.
4. Play hard and have fun. Keep hands and feet to yourself. No fighting, tackling, holding, pushing or pulling others, or name-calling.
5. Any student using bad language will be sent inside.

PLAYGROUND EQUIPMENT RULES:

1. No playing tag or using balls on the playground equipment.
2. Only one person at a time on the slide. Students should slide feet first only and never go up the slide backwards.
3. Only one person to a swing. Swing while sitting on your bottom and do not wrap the chains. Don't push others on the swings and don't run between the swings while others are swinging.

MISCELLANEOUS:

1. Please do not kick stray balls that come in front of you.
2. The playground supervisor on duty is the decision maker and his/her instructions must be followed.
3. Use playground crosswalks to access the main playground.

SNOW/ICE RULES:

1. Students may not throw snowballs.
2. To be able to play in the snow, you must have a pair of snow boots.
3. No playing/sliding on any ice and no playing on the big snow piles.

TRANSPORTATION

BUSES: Bus rules and regulations will be given to bus students the first few weeks of the school year. No child will be permitted to ride another bus, or get on or off other than a regular stop, unless he or she has a note from the parent, signed by the principal and presented to the bus driver.

RULES: *The following bus rules are enforced on every Columbia Unit 4 school bus.*

1. Observe classroom conduct and be courteous. Use no profane language.
2. Do not eat or drink on the bus and keep the bus clean.
3. Cooperate with the driver.
4. Do not smoke.
5. Do not damage bus or equipment.
6. Stay in your seat.
7. Keep head, hands, and feet inside bus.
8. Do not fight, push, or shove.
9. Do not tamper with bus equipment, bring pets on the bus, or bring flammable material on bus.
10. Bus driver is authorized to assign seats.

CAR DROP OFF & PICK UP: SUBJECT TO REVISION. Latchkey will enter and exit through the lower level. Everyone else will enter through the main entrance.

FIELD TRIPS

FIELD TRIP RULES:

1. Stay with your group and chaperon at all times. Chaperons make the trips possible and are extensions of the staff. Do not put your parent on a spot with poor behavior or silly requests
2. All adults are in charge on the trip and must be listened to and respected at all times.
3. Talk in conversational tones at all times. Remember to be respectful and considerate of other people and cultures.
4. Remain seated while on bus. Absolutely no seat swapping without permission.
5. Keep the bus clean. It is our home for a good part of the trip. Water and dry snacks only on the bus.
6. Courtesy is a must when someone is talking to you, especially during a guided tour.
7. Head phones/cell phones only during approved times.
8. Do not bring along anything you cannot afford to lose. If you wish, chaperons will hold your cash for you. Do not bring along large sums of money or expensive technology, unless you can afford to lose it!
9. No boys are permitted in girls' rooms and no girls in boys' rooms.
10. Some events are dress-up days. Comply with the rules.
11. During free time, you will only be permitted to restricted areas. In hotels, students are not allowed to use the stairwells except in case of fire. Students are only allowed on the floors our rooms are on.
12. Since this is not a dating experience, students are not to pair up.
13. Living on a bus is a lesson on community life. We need to laugh, have fun when it's time, use the rest rooms at the rest stops, and most importantly sleep when it's time.
14. Travel light with layered clothing that can be removed.
15. ICS is very proud of its students and the fact they are capable of the trust a trip like this takes. Please use your very best manners on this trip and be respectful to all.
16. The Trip Director will use discretionary powers in solving disciplinary problems. Students might have activities withheld from them or be confined to their hotel room.

VIOLATIONS: The future of these educational trips depends on an outstanding amount of cooperation which we know you will deliver. Remember, we will not threaten to send you home if we find you're not mature enough to travel. **We will send you home or leave you at home.**

Immaculate Conception Profile 2020-2021

School Musical “Beauty and The Beast Jr.”: 66 in the cast & crew

Picture the Music: St. Louis Orchestra Award (1st overall 6th grade category): Sloan Wilson

Blue Ribbon Award (top 25 out of 100 students): Lucas Sheehan

Special Recognition Award (top 66 out of 100 students): Avery Melliere

Illinois State Poetry Society Contest: 4th in State, National Qualifier Michael Wessel

American Scholastic Challenge: Illinois State Champion: Will Wittenauer

School Champion Grade 8: Brady Moore

Scholastic Bowl: Central & Western Region Academic Challenge Champions: Owen Haney, William Jansen, Sadie Loless, Grant Monheiser, Brady Moore, Avery Herrmann

VFW Patriot’s Pen Essay Contest: 1st Brady Moore

VFW Essay Contest: 5th Grade: 1st Sam Bollone, Grace Jansen 2nd Liam Johnson, Nicholas Wahle 3rd Lillian Braun, Anna McGill 4th Grade: 1st Faith Jansen, Brynn Moore 2nd Nick Juengling, Ian Klingert 3rd Bree Heimburger, Nate Hoeft

VFW Poster Contest: 3rd Grade: 1st Evan Sheehan 2nd Grade: 1st Ellie Deffenbaugh, Eleanor Rinella 2nd Carmen Meyer, Peyton Weiler 3rd Mary Buhr, Lev Neace

VFW PreK Coloring Contest: 1st Olivia Deffenbaugh, Westen Reichert 2nd Sophie Stuckmeyer, Claire Thomas 3rd Darby Evers, Ryan Thomas

Diocesan St. Joseph Art Contest: 1st Place and front page of The Messenger: Nate Hoeft

MathCounts: Individual 7th in Region Brady Moore

Illinois Math League: 8th Grade Contest Team 9th in State, 2nd in Region: Logan Acevedo, Grady Frierdich, Will Jansen, Owen Haney, Brady Moore Individual 14th in State, 1st in Region: Owen Haney Individual 28th in State: Brady Moore

7th Grade Contest Team 9th in State, 4th in Region: Avery Herrmann, Riley McGill, Paul Ott, Connor Thoma, Keegan Thompson, Oliver Unwin

Individual 12th in State, 2nd in Region: Avery Herrmann

6th Grade Contest Team 14th in State, 4th in Region: Easton Dill, Sean Frederick, Anna Hornacek, Ryan Kroenig, Lucas Sheehan, Jack Siegel, Nicholas Wahle, Will Wittenauer

Individual 40th in State, 3rd in Region: Will Wittenauer

Gibault Math Contest: 8th Grade Contest: 1st Brady Moore 4th Owen Haney 7th Grade Contest: 1st Avery Herrmann, 3rd Riley McGill, 4th Connor Thoma 6th Grade Contest: 1st Will Wittenauer, 2nd Easton Dill, 5th Claire Wachtel, 6th Avery Melliere

Young Authors: **Winners:** Owen Dill, Ava Hrdlicka, Hailey Wilkerson, Ava Blaskiewicz, Adrian DeClue, Hope Schwartz, Emma Tyler, Malia Schaffer, Jack Siegel, Claire Wachtel, Nicholas Holdener, Addison Koppeis, Lily Neace, Isabel Roche, Bree Heimburger, Megan Hornacek, Brynn Moore, Wiley Sasser, Amelia Blaies, Jackson Drury, AJ Heinen, Audrey Schilling, Vivienne Goldschmidt, Rhett Johnson, Lev Neace, Eleanor Rinella, Nathan Georger, Addison Holdener, Zoe Klingert, Luke Thieret

Geography Bee: **School Champion:** Jack Theiret **School Semi-Finalists:** Claire Barbour, Grady Frierdich, Ava Langhans, Grant Monheiser, Brady Moore, Paul Smith, James Thebeau, Karina Jerkatis, Riley McGill, Cailynn Mueth, Genevieve Nadziejko, Paul Ott, Keegan Thompson, Anna Videmschek,

School History Bee: **Grade Level Winners:** Brady Moore (8th), Charlie Hake (7th), Sophie Kienzle (6th) **Grade Level Runners-Up:** Henry Schulte (8th), Paul Ott (7th), Aiden Berdeaux (6th)

Track: Parochial Boys Diocesan 2nd Place, Parochial Girls Diocesan 2nd Place

High Jump Conference Champion, Diocesan Champion, State Qualifier: Claire Barbour

Shot Put Conference Champion, State Qualifier – Discus Diocesan Champion, Regional Champion, State Qualifier, Meet of Champions 3rd Place: Brooke Heimburger

Discus Conference Champion: Grant Monheiser
High Jump Conference Champ-State Qualifier–100M Hurdles Regional Champ, State Qualifier, Meet of Champions 1st Place – 400M State Qualifier – 200M State Qualifier: Michael Wessel
High Jump Conference Champion, Diocesan Champion: Naomi Langhans
100M State Qualifier: Regan Kenner
Long Jump Conference Champion, Diocesan Champion – 200M Conference Champion, Diocesan Champion – 1600M Conference Champion: Will Dalpoas
4x200M Relay Regional Champion, State Qualifier:
Regan Kenner, Naomi Langhans, Sadie Metz, Lauren Thorne
4x100M Relay Diocesan Champion:
Lucy Keeven, Regan Kenner, Naomi Langhans, Isabel Roche
4x200M Relay State Qualifier: Luke Dalpoas, Will Dalpoas, Max Keeven, Nicholas Wahle
K.C. Free Throw Award: 1st: Owen Dill, Carolyn Randle, Broedy Furlow, Cailynn Mueth, Jack Holston, Avery Melliere, Sean Frederick, Naomi Langhans, Drew Boyd, Brynn Moore, Cooper Chandler, Mia Kostelac
DAR Histroy Award: Claire Barbour, Grant Monheiser
ICS Math Award: Brady Moore
ICS Band Award: Kate Adams, Grant Monheiser
Special Principal Academic Honor Roll Award: GPA over 3.7 for 4 years: Claire Barbour, Brady Moore, Will Jansen, Owen Haney, Owen Dill, Kate Adams, Henry Schulte, Sadie Loless
Scholarships Class of 2021:
Knights of Columbus Council 6165: \$2,000 (\$500 per year) Audrey Randle
Fr. Pierre Gibault Merit Scholars: \$2,500 renewable: Claire Barbour, Brady Moore \$1,000 renewable: Owen Haney, Sadie Loless
Fr. Ed Hustedde Awards – \$500 Fine Arts: Clair Barbour Service: Sadie Loless
St. John Vianney High School: Marianist Scholarship \$2,500 renewable:
Owen Dill, Grant Monheiser
Spirit of ICS Award:
Kate Adams, Claire Barbour, John Bollone, Ava Hrdlicka, Grant Monheiser
All Sports Award: New Award, minimum of 2 sports.
The 1st winners Claire Barbour, Michael Wessel
Builders Club Officers: President: Kate Adams, Vice President: Ava Schmidt, Secretary: Ava Hrdlicka, Treasurer: Michael Wessel, Service Director: Sadie Metz, Social Director: Hailey Wilkerson, Talent Show: Lauren Thorne, Kids Against Hunger Chair: Grant Monheiser
*Executive Producers “Beauty and The Beast Jr.” *Talent Show
*over \$6,200 to 10 different charities *Patriotic Rosary
*Mission Day \$2,031.55 *Hunger is Scary 2,159 items
*Griffin Center 187 Christmas gifts *Funderwear Drive 476 items
*Blankets for Babies

ICS Traditions: Secret Santa, Living Stations, Columbia/Monroe County Field Trip Memphis, Gettysburg, D.C., Jamestown-Williamsburg
Illinois State Scholars: 7 of 24 graduates of the ICS Class of 2017

PROFILE OF A SUCCESSFUL GRADUATE

The successful Immaculate Conception School graduate will

- Know God loves him/her.
- Know himself/herself.
- Experience the Sacramental and Liturgical life of the Church.
- Respect people of all faiths and traditions.
- Serve an internship in the Catholic Faith.
- Be ready to be faithful, lifelong Catholics.
- Be filled with hope as disciples of Christ.
- Be joyful Christians.
- Exhibit empathy.
- Exhibit a preferential option for the poor.
- Gain confidence in public speaking through ministry participation, project-based and cooperative learning, and theater.
- Take advantage of opportunities to grow outside the classroom in academic competitions, athletics, and service projects.
- Graduate with an academic rigor with skills necessary for a successful high school career and “own their education.”
- Have “learned how to learn” by knowing their learning style, what it takes for them to learn, and the value of arts integration.