

AGENDA

*Opening Prayer: Mr. Kish

*Roll Call: Present: Megan Gilbreth, Ray Farley, Tammy Hoeflinger; Lynetta Newton; Bob Wachtel; Katie Hrdlicka; Ed Williamson; Kit Timmons; Jean Swip (in at 7:10); Donna Frederick

*Welcoming of Guests: Mrs. Murphy – Teacher Rep; Christy Hornacek – Parents and Friends; Lisa Barnes – Pastoral Council; New Members: Janice Schaefer, Donna Videmschek and Toby Ellner.

*Approval of Minutes - March – moved by Bob Wachtel, 2nd by Lynetta Newton – no opposing – motion approved

**Parents and Friends Report- No upcoming events – end of school year. Researching “Bags & Bubbles” back to school event – purse raffle, happy hour for moms. Tonight is dining night out at Papa Vito’s; waiting for final numbers on 5K; Teacher/staff appreciation week just happened. We earned \$16,393 from give STL day; Elections were held at the last meeting Holly Blaskiewicz is president, Joyce Randle vice-President, Christy Wegmann Secretary, Kate Keinzle Treasurer, and Kara Boyd is in the PR position; reviewing bylaws – vote in October

*Pastoral Council Report – 4 parish partnership/cluster – meeting with the Bishop – discussion of always being prepared for 1 priest per partnership; think about being more mindful of the Word that we hear at Mass and ways to prepare before Mass - more than just being there; not too early to talk about a dedication committee for the new CEAC

*Committee Discussion: **Handbook for School Board**

Teacher/Employee Committee: Attendance-excellent for Faculty when factoring out 4 major life events

- Tour guide for 8th grade trip mentioned he could tell that our teachers came to school every day; average 3 missed days per teacher – these are great numbers;

Development Committee:

- First events for back to school:
 - o New Family Luncheon/Meet the teacher night will be Sunday before school starts
 - o Columbia Daze – 18th of August
- Will not have mentoring families at the new student lunch – too large

Curriculum Committee: We are holding the line for now due to the move to the CEAC. We might add some more chrome books. All our technology has been donated.

Athletic Committee: Last Awards Night, Open Gym

- Awards Night - Need to readjust and better manage for next year regarding the chaperons for the dance, 7th grade parents may take over and host for the evening; every year it’s a struggle for chaperons – this year we only had 2 chaperones – need to plan better and that it will be a 7th grade responsibility
- Open gym – request for coaches over the summer – no problem as long as its not coaching and not games and open to everyone. Will be on a Wednesday night
 - o Men’s league schedule will need to be checked

Budget Committee: Smart Tuition, Bond Sales, memorial calls

- April 29/30 CEAC Bond Meetings were held – Diocese would like to have their money back ASAP. There were 40 attendees and a few people have stepped up to buy them. Bonds pay 5.5% interest; 25 year term
- 3rd party billing vendors – we have looked at 2, but we have decided to table, but MyStudentProgress will offer a payment module – should come out before next school year – we will look into using this program;
- Full stewardship parish – cost of education \$5350/student; 25 tuition families last year; 41 families in Pre-K; everyone else pays books, band, latchkey; and lunch program; budget is funded by the parish; parishioners asked to donate 5% of their income.
- Budget is in the same format as last year
- Teacher salary – reviewed and set last year
 - o Other staff has a 3% increase
 - o Healthcare benefits going up 10% - challenge every year to cover those expenses
- Other expenses are at inflation increase of 2%
- Parents and friends have items they fund every year
 - o Art
 - o Scholarship money
 - o Counseling over-age from Title money

- Spanish
- Endowment 3.5 million
 - Funds school at 5% of asset value each year (180K projected)
- Revenue from tuition stayed the same
- Book, band, latchkey and lunch - fees are staying the same as last year
- Gap Filler is the Parish – tried to keep budget so parish only contributes at 3% increase – over last year--- tithing averaged a 2.8% increase
- Right now budget is balanced with current assumptions
- This year P&F (Parents and Friends) has only contributed 9k – so projected number in 3rd column on budget is a guess and they will be billed out.
- What we collect in the next few months will determine what each entity needs to contribute
- Questions?
 - PF Match from Give STL is not in the budget yet
 - At this time it is an upside – last year it went to the school budget
 - Looking into who will do thank you notes – Mrs. Murphy is thinking that Holly is working on it
- one assumption is that we are moving at end of January – only 7 months rent – number could change if we move later – we pay about 50k/year in rent; we have to give 90 days notice before we leave
 - Mr. Kish talked to Mr. Crawford – sooner we can get out the better – he will work with us on the date – certain things we may not be able to get out as fast as we want to over Christmas – we will have 2 rooms at the new school we can put things in and get as we need
- Collections – outstanding bills 99k currently
 - Push to have bills paid by the end of the school year
 - Challenge to have people pay their bills , In a better position now than where we were last year
 - ETF Is for tuition or preschool parents only
 - 22% of outstanding invoices are currently out
 - \$18,000.00 is 8th grade – but some still have younger students; only have 1 8th grade parent that we are working with
- 2nd page – summary of major changes from last year to this year
 - Emily Bruton – part time to full time
 - Benefit increase \$23,000
 - 3 8th grade students that are tuition based and not coming back
- Assistant Principal – in a holding pattern for right now
 - Ad hoc committee has met 1 time – purpose of meeting is to determine what type of responsibility that person would have
 - Just getting the discussion started – nothing that we need to do before the end of this school year
 - Would like to keep the parish subsidy at the same growth rate as donations
 - Increased stewardship would increase revenue
 - Need to start thinking about it
 - Mr. Kish needs to avoid burn out and start thinking about retirement
 - Take more to run a bigger facility – running it is going to continue to snowball
- Bob moved to approve the budget – Lynetta 2nds – all in favor; no opposition - Motion passes and budget is approved.

- Discernment Committee: Nothing New

Building/Grounds Committee: No official report; Bob attend CEAC update; there are several jobs That they are looking to have completed on a volunteer basis to avoid the cost of hiring out.

- Sounds like everything is on track for our move date – they want to meet that date regardless

*Faculty Report - Shari Murphy - 5th year teaching kindergarten at ICS; preparing for graduation; honored to be the senior kindergarten teacher; tradition since 1984 is chanting all the presidents at graduation; 8th grade graduates Thursday night – today was their last day; teachers had a great week of teacher appreciation; this is the best place that she has ever worked at – honored to come to school every day. Sometimes the key to success in an extra year in Pre-K; test twice during the kindergarten year to make sure they are ready for 1st grade.

*Principal's Report

- 89 days left in this school (of classes)
- security will be increased at the new school
- still in consultation with camera issues for the CEAC to cover any hidden spots
- key is stewardship – Catholics love to get other people to pay – can be a state of mind; state of mind should be stewardship – could ease a lot of things and help us a lot

- Won't be a meet the teacher night after school – will be Sunday before school starts (2-4 open house) luncheon for new students before. Parents and friends are making on-line school supply purchases available – will be delivered to school; kindergarten would like to do their talk first at Open House, but it's the time of day when little kids get hungry; need to look at getting people checked in faster –need better matching with the mentor family matching;
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- CEAC needs to hit a milestone – close to 8 million mark; still need more donors; no talk of a memorial program for the CEAC yet – need to remind people they can make memorials for the main recognition board
- CROME Books – ongoing discussion; holding the line for now. No student has ever been charged for technology; with all the change with the coming school year our plates are full – going to hold the line on curriculum until we get to new school; 9683 on annual software license fees -Fathers Club gives us 5 k every year towards that.
- looking at the cost of paper every year – maybe have teachers code in to save costs
- we will need new copiers – want to leave the ones here behind – hoping P&F can cover the costs of new ones
- scholarship support for special needs students – we are moving more of our special ed needs in-house – the more we do in house the easier it is; companies are out there now that come in and provide those services – great convenience for parents; P&F pays a 50% scholarship now for testing and the balance is picked up by the family; We have had 121 students tested so accommodations can help them demystify how they learn, figure out their learning style, and not need services.
- enrollment is up 12f – going to get to a time that we will have to limit enrollment – expecting more with the new school; have to preserve for the parishioners first;
- Judges Rudolph and O'Gara were here to give a talk on social media abuse regarding bullying yesterday – 2nd time this year for them to come in and talk to the kids
- Stopit Anti-Bullying Program – got with Title Money – like template for tracking

***Pastor's Report:**

- Thank you note for donation in memory of Father's mother – received over \$7000 in memorials to CEAC
- How do we want to say goodbye to this building as a school? Something to think about
- Met with the Kindergarten this morning – went over the gestures used in Mass – importance of prayer at home
- Pentecost this weekend – wear red/orange to Mass
- Theme for Next School year – Rejoice and Be Glad
- Keith has spent a lot of time trying to get people to pay their bills – we offered a matching program at start of the school year. We are trying to change the culture here – not enrolled until arrangements have been made to pay these bills; have to work on this together; have to work with us on bills; importance of stewardship – we are doing great, but its always a work in progress;
- time, talent and treasure is about making a full commitment to live out our Baptismal call – it “heart-work”

***Old Business**

- School Board Handbook – included in recent email
- Tammy – termination of membership under Section E – who decides to terminate the member – termination has only happened once or twice – board made contact with the member and they have resigned –
 - if it came to termination of a member and they didn't want to resign it would have to go to vote of the entire board = Father Carl suggests the officers along with the pastor and principal make the call;
 - type Duties of the Board – item G – typing error corrected
 - Make official confidentiality statement a part of the official bylaws – waiting for Bev to get us an electronic copy
 - intent is that a final copy is ready by the August meeting
- Bob moves to approve, Megan seconds – no opposition – motion carries with minor language changes

***New Business: Election of officers**

- Send off for this building – Ed Williamson – would be neat to photograph school before kids leave
- Election of Officers:
 - President: Tammy Hoeflinger
 - VP: Kit Timmons
 - Secretary: Megan Gilbreth

***Closing Prayer**

***Executive Session:**